

## **CHECKLIST OF SPECIAL EDUCATION CONSIDERATIONS**

### **FUNDING FOR SPECIAL EDUCATION**

- Is there a way to determine how much special education funding to include in the budget?
- What funds will we received for special education services?
  - federal
  - state
  - local funds
  - fundraising

### **SPACE AND FACILITIES**

- Where will we conduct student evaluations?
- Where will we conduct IEP meetings?
- Where will we provide (pullout) services?
- Where can related services personnel meet with individual students?
- Where will we store supplies and equipment used by students with disabilities (e.g., educational, medical, mobility, assistive technology)?
- Are entrances, classrooms, common areas and bathrooms accessible to individuals, including adults, with physical disabilities?
- Who will make the repairs to ensure school remains accessible to students with disabilities?

### **HUMAN RESOURCES**

- How many students will the school enroll?
- How many teachers will I need to have?
- How many special education teachers will I need to hire?
- What kind of certification will the teachers need?
- Can I hire dual certified teachers?
- Can I hire part-time retired special education teachers?
- Can we use student teachers from area universities?
- What type of related services personnel will we need?
- How will we obtain these services and contract with these individual?
- What other types of services will our school need
  - legal counsel with special education expertise
  - accountants/bookkeepers/number crunchers

## CURRICULUM

- What curriculum will my school offer?
- How does our curriculum align with the state's suggested curriculum or standards for student learning?
- How will we modify the curriculum to address the unique needs of children with disabilities in inclusive classrooms?
- What types of assistive technology will be needed by our students?

## SERVICE PROVISION

- How will we provide special education related services (e.g., occupational and physical therapy, orientation and mobility, speech therapy)?
- What should our Child Find activities look like?
- How will we conduct student identification, evaluation and special education determination meetings?
- Who will participate in IEP development and implementation?
- What types of special staff or consultants will we need to implement our student's IEPs?

## PROFESIONAL DEVELOPMENT

- How will we provide my teachers with professional development?
- What type of specialized professional development will be needed by school staff (including teachers, paraprofessionals, administrators) to support children with disabilities?
- Does the LEA or SEA operate a professional development program or network that I can utilize?

## ADMINISTRATION

- Who will administer the special education program?
- What equipment/supplies/programs will be needed to collect and store data and records? How will we obtain these? What training will be needed to use these efficiently and appropriately?
- Can we create our own system to administer special education or do we need to adopt the policies/procedures dictated by my state, local district?

## TRANSPORTATION

- Will we provide students with transportation?
- Can we access district or state transportation dollars to offset costs?
- How will we meet transportation needs of students who receive transportation as a related service that is required by their IEP?
- How will we arrange transportation for a student in a wheelchair?